

Section	Item	Details of disclosure	Description
Section 4(1)(b)(i)	Particulars of its organisation, functions and duties	(i) Name and address of the Organization	DIRECTORATE GENERAL OF COMMERCIAL INTELLIGENCE & STATISTICS VAANIJYA TATHYA SADAN, 565 Anandapur , Kolkata – 700107 Phone: +91.33.24434055(4 lines) Fax : +91.33.24434051
		(ii) Head of the organization	Shri P. K. Mukhopadhyay Director General Phone: +913324431965 Fax : +913324434051 E-mail: dg.dgcis@nic.in
		(iii) Vision, Mission and Key objectives	OUR VISION: To be the finest repository of trade data viz. merchandise, services and inter-state; disseminate trade related information in the most user-friendly manner to various stakeholders. OUR MISSION: • To ensure timely availability of reliable trade related information to all users and fulfil the data needs for informed decision making; • To cater to the emerging data needs in a dynamic economic context through its publication; • To use the best available information technology, hardware and software tools for data processing and dissemination. Key Objectives: • Accountability and e-governance • Transparency in operations and access to information • Improving the performance and integrity of public services
		(iv) Function and duties	The Directorate General of Commercial Intelligence & Statistics (DGCIS), a subordinate office under Department of Commerce, Ministry of Commerce and Industry, Government of India has been performing the duties of collection, compilation and dissemination of India's trade statistics and commercial information. The merchandise trade data both for exports and imports are processed centrally in this Directorate using state-of-art technology and expertise. The Directorate also compiles and publishes on regular basis the Inland trade statistics inter alia Interstate Movements of Goods by Rail, River and Air, Inland coastal trade statistics, Statistics of India's customs and excise revenue collection according to tariff Heads, Shipping statistics and Selected statistics of foreign trade of India on annual basis. DGCIS publishes the Indian Trade Journal, a weekly publication which is a repository of material of commercial interest as well as a major channel for flow of information on tenders at the National and International level since 1906 without any break. Currently, the printing of the journal has been re-placed in the e-version w.e.f 01.11.2017. The corresponding link is www.itj.gov.in . The commercial Library of DGCIS serves a vast clientele. DGCIS data are used mainly by most of the organizations and institutions engaged in export promotion works viz, Commodity Boards, Export Promotion Councils, Indian Trade Promotion Organisation, Federation of Indian Export Organisations etc. The website of DGCIS is www.dgciskol.gov.in . Various information related to trade are disseminated through the website of DGCIS. Trade data is disseminated online to Government/Semi Government/Private Organization/Users as per Data Dissemination Policy of DGCIS. The DGCIS functions under the charge and overall guidance of the Director General, Higher Administrative Grade Level Officer belongs to the Indian Statistical Service (ISS). The DGCIS has seven Divisions as follows:- 1. Export Division 2. Import Division 3. EDP Division

Section	Item	Details of disclosure	Description
			4. Services Trade Division 5. Dissemination & Co-Ordination Division 6. Ancillary Statistics Division 7. Commercial Intelligence Division 8. Administrative Division including Hindi Unit
		(v) Organization Chart	Click here
		(vi) Any other details-the genesis, inception, formation of the department and the HODs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Sri B. B. Pal, Deputy Director General has been assigned the work of HOD since 1 st Sept. 2016.